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paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Pages Number: 334 Publisher: Higher Education Press Pub. Date :2010-1-1. This book is edited with Professor Lu Xianghong. Computer Arts tutorial (3rd Edition) (wmdows xp and office 2003 environment). a book (the main materials) supporting the use of exercises and experiments to answer guiding materials. The book is divided into 11 chapters. each chapter by three parts: the first answer exercises. the chapters on the main textbook exercises give detailed reference to the answer; the second part is the basis of quasi-experimental project guidance. important knowledge for the main materials point. some basic knowledge and skills to design pilot projects for training. to help the reader grasp the basic skills; third category is divided into comprehensive guidance to pilot projects aimed at improving the reader the integrated use of knowledge and ability to solve practical problems. to consolidate and improve purposes. Book for basic applications. content-rich. practical. operational capabilities and integrated application of attention ability. is to learn basic computer knowledge to improve the ability to apply an auxiliary books. Teachers and students for colleges and universities that use. but also for the various types of computer applications and self-learners to read reference. Contents: Chapter 1. basic computer knowledge 1.1 Exercise 1 reference answer thinking questions 1.1.2 1.1.1 1.1.3 fill-in 1.2-based multiple-choice type test 1.3 Comprehensive experiments Chapter 2 Chinese operating system windows xp 2.1 2.1 Exercise 2 refer to the answer .1 think multiple choice questions 2.1.2 2.1.3 2.2 base class fill in the blank experiment 2.3 Experiment Chapter 3 Comprehensive word processing software word 2003Four Satisfaction guaranteed,or money back.

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