



Descriptive General English Language Comprehension Communication Skills & Writing Skills

By SP Bakshi, Richa Sharma

Arihant Publications, 2012. Softcover. Book Condition: New. Table of Contents Part `A` : Writing Skills 1. Essay Writing 2. Short Essay (Paragraph) Writing 3. Expansion Writing 4. Report Writing 5. Precis Writing 6. Letter Writing Part `B` : Comprehension Skills 1. Objective Comprehension 2. Passage and Conclusion 3. Descriptive/Subjective Comprehension Part `C` : Grammar Skills 1. The Function of Tenses 2. Voice 3. Modals 4. Clause Analysis 5. Non-Finite Verbs (Infinitives, Gerunds, Participles) 6. Narration 7. Synthesis 8. Transformation 9. Punctuation 10. Spelling Rules 11. Contractions 12. Prepositions Part `D` : Verbal Skills 1. Use of Prefixes and Suffixes 2. Paronyms and Homonyms 3. One Word Substitutions 4. Synonyms and Antonyms 5. Foreign Words and Expressions 6. Legal Vocabulary 7. The Sentence Completion 8. Phrasal Verbs 9. Idioms and Phrases 10. Words Used As Verbs and Nouns Printed Pages: 808.

DOWNLOAD



READ ONLINE

[6.38 MB]

Reviews

Definitely among the best publication We have possibly read through. I really could comprehend everything using this published e book. Its been written in an exceedingly straightforward way and it is simply after i finished reading through this ebook through which basically altered me, change the way i believe.

-- **Mr. Malachi Block**

It in one of the best pdf. It is written in straightforward words and never difficult to understand. Its been designed in an extremely straightforward way and it is just following i finished reading this book through which basically modified me, affect the way i believe.

-- **Deonte Abbott III**