



How to Interview Like a Pro: Forty-Three Rules for Getting Your Next Job (Paperback)

By Mary Greenwood

iUniverse, United States, 2012. Paperback. Condition: New. Language: English . Brand New Book ***** Print on Demand *****. Getting a job is like parking. You have to be in the right place at the right time. In *How to Interview Like a Pro*, author Mary Greenwood provides strategies and practical tips about how to prepare for job hunting, how to interview, and how to seal the deal. Greenwood, a longtime human resources director, provides insight into how get ready for an interview, how to answer those difficult questions, and how to negotiate salary. Her guide can also help you understand the laws of interviewing and the questions an employer cannot legally ask. *How to Interview Like a Pro* offers forty-three essential rules to give you the edge. Learn how to recognize that looking for a job is a full-time job; create a great cover letter for your resume; prepare and deliver a quality elevator speech that is essential for success; be nosy about the interview process-it can work in your favor; wear the right outfit, use the right handshake, and project the right demeanor; and ask good questions at the interview. A blend of reference materials, case studies, state and...



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Reviews

This book is great. it absolutely was writtern quite properly and beneficial. Its been written in an extremely basic way and it is merely after i finished reading through this ebook in which basically changed me, affect the way i really believe.

-- **Leopold Schmidt**

It becomes an amazing ebook that we have possibly read through. It is really simplified but surprises within the 50 % from the ebook. You can expect to like how the blogger compose this book.

-- **Ms. Shaina Legros III**